

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION  
REGULAR BOARD MEETING MINUTES**

**January 17, 2023**

**10555 Montgomery Blvd. NE, Bldg.1, Suite 100**

**Albuquerque, NM 87110**

**Zoom Online Conference**

**2:00 p.m.**

**CALL TO ORDER**

The Board meeting was called to order by President George Marsh at 2:00 p.m. with a quorum present.

**ROLL CALL**

**Board Members Present:**

George Marsh, President  
Neil Wetsch, Vice President  
Steve Hartig, Treasurer  
Bob Howell, Secretary  
Ray Berg, Director  
Camille Singaraju, Director  
Bill Pederson, Director

**Board Members Absent:**

None

**Others Present:**

Kitty Smith, Homeowner  
John Schweitzer, Homeowner  
Linda Otterson, VM  
Paul Donahue, VM  
Dan Kropp, VM  
Harrison Jones, Chair of the VM Group  
Reg Rider, Communications Committee (Zoom)  
Susan Camp, Communications Committee (Zoom)  
John Caffrey, VM  
Roberto Montoya, NCC (Zoom)  
Nigel Burgess, HOAMCO (Zoom)  
Justin Scott, CEO HOAMCO

Erin Brizuela, HOAMCO Assistant Community Manager  
Brandy Hetherington, HOAMCO Community Manager  
Marlena Unis, HOAMCO/Recording Secretary

### **APPROVAL OF AGENDA**

A motion was made by Neil Wetsch and seconded by Steve Hartig to approve the agenda for the January 17, 2023 Board of Directors meeting. The motion was carried unanimously.

### **APPROVAL OF MINUTES**

A motion was made by Camille Singaraju and seconded by Steve Hartig to approve the minutes of the November 15, 2022 Board Meeting. The motion was carried unanimously.

### **FINANCIAL REPORT**

Steve Hartig discussed the financial reports and he provided the Board with a summary overview of the finances.

Steve Hartig discussed the Budget planning process. A draft of the 2023-2024 Budget will be provided to the Board at the next meeting.

The financial reports were included in the Board packet.

### **MANAGEMENT REPORT**

Brandy Hetherington presented the management report. She discussed the Project Summary log that is used to track various projects throughout the community. Also provided was an update on the security services transition from Allied Security to Vet Sec. The transition will be finalized on February 1, 2023. Additionally, the Board was provided with an update on the repair to the Enclave gate and the Yellowstone Landscape tracking log.

The report was included in the Board packet.

### **CONTRACTS COMMITTEE**

No report was provided.

### **FINANCE COMMITTEE**

No report was provided.

**VOTING MEMBER GROUP**

The report was included in the Board packet. Harrison Jones provided an update on the written consent vote to amend the By-laws.

**COMMUNICATIONS & WEBSITE COMMITTEE**

The minutes were included in the Board packet.

**GATED VILLAGE COMMITTEE**

There was no report provided. Kitty Smith discussed the proposed Estate Sale policy and the Board action during the November meeting to disallow Estate and Garage sales in all the gated villages in High Desert.

**TRAMWAY CLEAN-UP**

There was no report provided.

**WELCOME COMMITTEE**

There was no report provided.

**NCC/MODIFICATION COMMITTEE**

The NCC minutes and the modifications log were included in the Board packet.

**HDROA SECURITY**

The reports provided by Allied were included in the Board packet.

**FIRE PREPAREDNESS COMMITTEE**

No report was provided. Bob Howell provided a brief update.

**NATURAL RESOURCES COMMITTEE**

The Board packet included an SOI for Julie Hartig to join the committee. A motion was made by Camille Singaraju and seconded by Ray Berg to approve Julie Hartig to the committee. The motion was carried unanimously with Steve Hartig abstaining.

**NOMINATING COMMITTEE**

Ray Berg reported that the committee is scheduled to begin meeting this week.

**GENERAL BUSINESS**

**HDROA Plant List:** Camille Singaraju discussed the Landscaping Committee. A motion was made for Ray Berg, Steve Hartig and Bob Howell to review the Landscape Committee Charter and scope of responsibilities for the Board to approve during the February Board meeting. The motion was carried unanimously.

**Gated Village Estate Sale Policy Discussion:** This item was discussed under the "Gated Village Committee" agenda item.

**Landscape Contract Addendum for Legends:** The Board tabled this item until the Voting Member is notified. The addendum was included in the Board packet.

**Audit 2021-2022:** The Board packet included the 2021-2022 Audit. Steve Hartig provided the Board with information regarding the audit. A motion was made by Steve Hartig and seconded by Bob Howell to approve the Audit 2021-2022. The motion was carried unanimously.

**Arroyo Maintenance Report Review:** The Arroyo Maintenance report was included in the Board packet for review.

**Board Meetings:** The Board unanimously agreed to change the monthly Board Meeting time from 2:00 p.m. to 5:00 p.m.

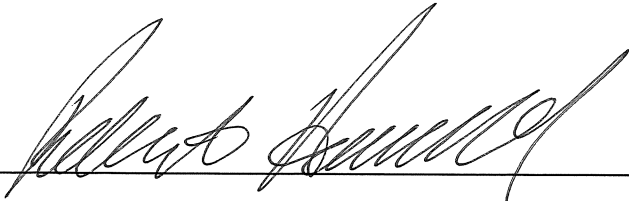
**NEXT MEETING DATE**

The next meeting of the HDROA Board will be held on February 21, 2023 at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:34 p.m.

Submitted by: Marlena Unis

Approved by:  \_\_\_\_\_

Bob Howell, Board Secretary

Date